

ELEVATEHER

MENTORSHIP & EMPOWERMENT

CLIENT SERVICES AGREEMENT

This Client Services Agreement ("Agreement") is entered into between ElevateHer Mentorship & Empowerment LLC ("ElevateHer," "we," "us") and the client identified below ("Client") for the mentorship and empowerment services described herein.

Client Name

Program Selected

Start Date

1. Services Provided

ElevateHer agrees to provide the Client with the program selected above, which may include one-on-one mentorship, the 12-Week Transformation Program, empowerment workshops, healing circles, retreats/events, or virtual programs, as further described in ElevateHer's program materials. Services are mentorship and empowerment coaching in nature and are non-clinical, as described in the Informed Consent & Non-Clinical Services Disclosure, which Client has separately reviewed and signed.

2. Session Cadence

Unless otherwise agreed in writing, sessions will occur according to the schedule below:

- One-on-One Mentorship: weekly, 45–60 minutes per session
- 12-Week Transformation Program: weekly sessions across four phases — Healing, Growth, Purpose, and Execution
- Workshops, Healing Circles, Retreats/Events: per published schedule for that offering

Sessions will be scheduled directly with ElevateHer and confirmed via email or the scheduling platform in use at the time.

3. Fees & Payment Terms

Client agrees to pay the program fee as quoted at the time of enrollment. Payment terms:

- Payment is due at the time of booking unless a payment plan has been agreed to in writing
- Accepted payment methods will be communicated at booking (e.g., card, ACH, or other electronic payment)
- Payment plans, where offered, must be paid in full according to the agreed schedule; failure to pay installments on time may result in pause of services until account is current
- All fees are quoted in U.S. dollars

4. Cancellation & Rescheduling Policy

- Client may reschedule or cancel an individual mentorship session with at least 24 hours' notice at no charge
- Sessions cancelled with less than 24 hours' notice, or missed without notice, may be charged in full at ElevateHer's discretion
- For multi-week programs, retreats, or events, refund and cancellation terms will be specified in the program-specific materials provided at enrollment, as these often involve non-refundable third-party deposits
- ElevateHer will make reasonable efforts to reschedule sessions it must cancel due to illness, emergency, or unforeseen circumstances

5. Client Code of Conduct

Client agrees to:

- Attend sessions on time and prepared to engage
- Communicate respectfully with ElevateHer staff, mentors, and fellow participants
- Maintain confidentiality of anything shared by other participants in group settings (healing circles, workshops, retreats)
- Notify ElevateHer promptly of any scheduling conflicts or concerns

ElevateHer reserves the right to discontinue services, without refund of amounts already earned for services rendered, in the event of harassment, abuse, or repeated disruptive conduct toward staff or other participants.

6. Term & Termination

This Agreement remains in effect for the duration of the selected program. Either party may terminate this Agreement with written notice. Client remains responsible for payment for services already rendered as of the termination date. Refunds, if any, for unrendered services will be handled on a prorated basis at ElevateHer's discretion, less any non-refundable costs already incurred.

7. Relationship to Other Agreements

This Agreement works together with, and does not replace, the Informed Consent & Non-Clinical Services Disclosure and the Liability Waiver & Release Form, both of which Client has separately reviewed and signed. In the event of conflict, the Informed Consent document governs on matters of service scope and confidentiality limits.

8. Governing Law

This Agreement shall be governed by the laws of the State of Illinois.

9. Acknowledgment

By signing below, Client agrees to the fees, cancellation policy, and terms described in this Agreement.

Client Signature

Printed Name

Date

ElevateHer Mentorship & Empowerment LLC | Tstuart@elevatehermentorship.com | 888-489-3113